

BY-LAWS
OF
AMERICAN JUJITSU INSTITUTE

ARTICLE I

MEMBERSHIP

Section 1. The membership of this institute shall consist of two classes, Active and Individual.

- A. Active members shall be those Associations, Clubs and Guilds duly admitted in the American Jujitsu Institute.
- B. Individual membership shall be divided into four classes as follows: Advisory, Associate, Life and Sustaining.

1. Advisory members are those individuals who serve or have served in an official capacity, particularly as advisors, counselors, promoters, instructors, and founders, prior to the organization of the institute and in organizing the institute, by serving on committees and as temporary officials. Such members shall advise and be consulted on matters of importance pertaining to the organization. Advisory members shall be entitled to serve on committees of the institute and be entitled to the privilege of attending all meetings, the annual meeting and dinner, and to receive a copy of the official publication of the institute, as often as it is published. The dues shall be TEN DOLLARS (\$10.00) per annum payable in advance on the 31st day of September, of each year.
2. Associates members are those individuals who are not connected with or are members of any association, club, or guild, who desire to aid in the promotion of jujitsu by serving on committees, provide assistance, facilities or property for the benefit of the institute and the encouragement of systematic practice and the development of jujitsu and related arts. Such members shall be eligible to serve on committees of the institute and be entitled to the privilege of attending the annual meeting and dinner. The dues shall be FIVE DOLLARS (\$5.00) per annum, payable on the 31st day of September of each year.
3. Life members are those individuals who contribute ONE HUNDRED DOLLARS (\$100.00) or more to this institute to be used toward the furtherance and development of jujitsu and related arts so that all classes of

individuals may benefit, physically, morally and mentally by participating in jujitsu and related arts. Such members shall be entitled to the privilege of attending the annual meeting and dinner and to receive a copy of the official publication of the institute, as often as it is published.

4. Sustaining members are those individuals who pay FIFTEEN DOLLARS (\$15.00) per year to better enable this institute to carry on its program for the encouragement of jujitsu, and its related arts. Such members shall be entitled to attend the annual meeting and dinner and receive a copy of the official publication of the American Jujitsu Institute as long as it is published.

Article II

CONDITIONS OF MEMBERSHIP

Section 1. An active member may at any time be admitted in the following manner:

- A. Any group or class of jujitsu participants desiring to form a club, guild or association may make an application thereof in writing to the Secretary stating:
1. The name, address and physical location of proposed organization.
 2. The territory which they desire included in such proposed club, guild or association.
- B. The application must further contain a request that upon the organization of such club, guild or association it may be admitted to membership on conditions to be named by the Board of Directors of the institute.
- C. If said application shall be passed favorably by a two-thirds (2/3rds) vote of the Board of Directors voting, the President of the Institute shall notify said club, guild or association, that its application has been accepted and has thirty (30) days to submit its Constitution and By-Laws for approval.
- D. Upon the certification by the chairman and secretary of the applying club, guild or association that its organization has been completed and the Constitution and By-Laws have been adopted, said organization shall be admitted to membership, admission being granted upon the following express condition:
1. That such membership shall be subject to suspension or forfeiture in the event of failure to comply with any requirements of the Charter or By-

Laws or any decree or ruling of the Board of Directors or any decree or ruling of the Board of Directors; and that any decree or suspension or forfeiture, when affirmed by two-thirds (2/3rds) of the Board of Directors voting, shall be final and binding.

2. That it shall not make any amendment of its Constitution or By-Laws without first submitting the proposed amendment to the Board of Directors of this institute, and that any such amendment made without the vote of the majority of the Board of Directors shall be void.

3. Any organization qualifying under the Provisions of Article II, Section 1, Paragraph b, may at any time apply for active membership and have its application received and read in its entirety and filed at the next ensuing meeting. The application will be voted upon within sixty (60) days and may be then admitted by a two-thirds (2/3rds) vote of the Board of Directors of the institute upon such conditions, consistent with the provisions of the Charter and By-Laws.

ARTICLE III

OBLIGATIONS, SUSPENSION AND EXCLUSION OF MEMBERS

Section 1. The acceptance of the active membership in this institute shall bind such member to abide by all the conditions of the Charter, By-Laws and Rules of this organization, and to accept and enforce all decisions of the Board of Directors and of the Registration Committee.

Section 2. Any active member which shall violate any of the provisions of the Charter, By-Laws or Rules of this institute, or any decision of the Board of Directors, or the Registration Committee, may be suspended by the Board of Directors until the next annual or special meeting of this institute, to which meeting said action of suspension shall be reported by the Secretary, when such suspension may be removed by a majority vote of all of the active members voting, or by a two-thirds (2/3rds) vote of all active members voting, such active member may be expelled, and the territory thereof be reorganized or assigned to one or more members of this institute for such reorganization purpose, consistent with the Constitution and By-Laws.

ARTICLE IV

REPRESENTATION OF MEMBERS

Section 1. Every active member must elect annually one delegate to represent it at meetings of the institute; and such delegates must be members in good standing of the club or guild they represent. It may elect two (2) alternates of such delegates, who must be members of the club or guild they represent, but in no case shall any delegate or alternate represent more than one active member.

Section 2. The election of every delegate and alternate with their addresses shall be duly certified by the principal executive officer of the active member to the Secretary of the institute twenty (20) days before any meeting which he may be called upon to attend, and for failure to make such certification the delegate or his alternate may be refused his seat at such meeting.

Section 3. Any active member may at any time, on notice addressed to the Secretary of this institute by principal executive officer of such member, withdraw any or all of its delegates or alternates, provided a like member of delegates or alternates be at the same time substituted for those withdrawn; and if any delegate so withdrawn be at the time a member of the Board of Directors, the Board shall fill the vacancy as provided in Article V, Section 5.

Section 4. Ex-presidents and ex-secretaries who have served a full time shall be entitled to attend all meetings of this institute. Such ex-presidents shall collectively have one vote and such ex-secretaries shall collectively have one vote.

Section 5. Advisory members, provided for in Article I, shall be entitled to attend all meetings of this institute, and such members shall collectively have one vote.

Section 6. Associate, Life and Sustaining members, provided for in Article I, Section 1, sub-paragraph b, shall be entitled to attend the annual meeting in-voice but not vote.

ARTICLE V

GOVERNMENT

Section 1. The government and general direction of the affairs of the American Jujitsu Institute shall be committed to a Board of Directors elected at the annual

meeting of the institute, which shall be constituted by one representative from each active member and two delegates-at-large. This Board shall be composed of those elected by a majority vote at the annual meeting of the delegates and the chairman of the Finance, Registration and Membership Committees. The delegates shall be determine the numbers of members of the Board for that year but not to be less than seven (7) nor more than fifteen (15).

Section 2. The members of the Board of Directors, except the delegates-at-large, shall be elected at each annual meeting of the institute for a term of one (1) year, or until their successors are elected, and the representatives of each active member shall be entitled to one vote for the members of the Board of Directors.

Section 3. All members of the Board of Directors shall be elected from the duly elected delegates.

Section 4. The Board of Directors shall convene immediately following the annual meeting at which they shall have been elected and elect from their own number, a President, a vice-president, a secretary and a treasure, each of whom shall serve a term of one (1) year or until his successor is elected. Each of the officers shall perform the duties prescribed by the By-Laws.

Section 5. The Board of Directors, upon the occurrence of a vacancy therein from any cause, may elect, by a majority vote of members voting, a new member of said Board, but only from the member's delegation in which the said vacancy shall have occurred. Such member so elected shall, if he continues eligible, serve until the next annual meeting thereafter.

Section 6. At the first meeting of the Board of Directors after each annual meeting of the American Jujitsu Institute, the President, with the advice and consent of the Board of Directors, shall appoint from among the membership of the active and advisory members of the institute, two delegates-at-large, who shall have all rights and privileges of other members of the Board, except that the two delegates-at-large so appointed shall, collectively, have only one vote. The President shall likewise have the power to appoint honorary delegates-at-large who shall have all the powers except the power to vote. The ex-presidents and ex-secretaries of the institute shall each have

one vote at all meetings of the Board of Directors. No ex-presidents or ex-secretaries shall be permitted to vote as such if he is representing at such meeting, an active member.

ARTICLE VI

DUTIES AND POWERS OF THE BOARD OF DIRECTORS

The Board of Directors shall, in addition to the powers elsewhere in this constitution prescribed, have power:

Section 1.To admit to active membership any association eligible under this Charter applying therefore, if by a two-thirds (2/3rds) vote of the members voting they deem proper.

Section 2.To prescribe and amend Rules and Regulations for the government of the institute, not inconsistent with or beyond the scope of the provisions of the Charter and By-Laws.

Section 3.To impose and enforce penalties for any violation of the Charter and By-Laws or Rules of the Institute.

Section 4.By a majority vote of members voting to remove any suspension or remit any penalty, pertaining to any person or organization.

Section 5.To reject any entries to competition (if deemed objectionable) at any championship tournament meeting, or to delegate this power to its sub-committee.

Section 6.By a two-thirds (2/3rds) vote, to remove from office on fifteen (15) days' written notice, any member of the Board of Directors, who, by neglect of duty or by conduct tending to impair his usefulness as a member of such Board, shall be deemed to have forfeited his position.

Section 7.By a majority vote to declare vacant the position of any member of the Board of Directors (a) who shall have ceased to be a delegate, or (b) who shall have ceased to be a member of any such club belonging to the member which elected him a delegate, or (c) when the member which elected him a delegate shall have ceased to be a member of this institute.

Section 8.To fill vacancies in the Board of Directors occurring from any cause.

Section 9.To collect the dues or funds of the institute and to expend the same.

Section 10.To call regular and special meetings of the institute and to fix the time and place for holding all meetings not fixed by this Charter.

A.Regular meetings shall be held by the Board at least once every two months.

Section 11.To institute, locate, conduct and manage all amateur jujitsu championship tournaments and meetings.

Section 12.To establish and define rules for the government of jujitsu and jujitsu tournaments.

Section 13.To explain, define and interpret any provision of this Charter or any By-Laws or Rule.

Section 14.To appoint committees from its own number and from members of clubs within this institute.

Section 15.PARDONING POWER. The Board of Directors shall have power to relieve a person of the effect of his commission of any acts by reason of which he would cease to be eligible to compete as an amateur, when it is shown to its satisfaction that such act was committed through ignorance (of the nature not consequences thereof), inadvertence, or excusable error or was committed in a sport in which there was at the time of commission no general competition by amateurs or was made obligatory by military authority or such other reason which shall be satisfactory to the Board.

Section 16.REINSTATEMENT TO AMATEUR STATUS. Application for reinstatement to full amateur status can be acted upon at any annual meeting of the Board of Directors and cannot be acted upon by a mail vote. A two-thirds (2/3rds) vote shall be necessary for reinstatement.

ARTICLE VII

COMMITTEES AND THEIR DUTIES

At the first meeting of the Board of Directors after each annual meeting of the American Jujitsu Institute, the President, with the advise and consent of the Board of Directors, shall appoint the following committees, except the Registration Committee which shall be elected in compliance with the Charter and By-Laws: Standards, Championship Award, Finance Tournament, Legislative, Membership and such

other committees as may be deemed advisable by the Board of Directors. The President is ex-officio a member of all committees.

- A. In designating such supervising committees the President shall appoint thereto persons actively interested in the particular committee and a member or members at large, who need not necessarily be members of the Board of Directors, but the chairman of each and every committee so appointed by the President shall be a member of the Board of Directors.

Section 1. STANDARD COMMITTEE. It shall be the duty of this Committee to determine the standards for promotion of the students to and from the various ranks. This Committee shall be composed of members who are holders of Instructor's Diplomas. This Committee shall study and formulate standards of the requirements for the various ranks for adoption by the Board of Directors from time to time.

Section 2. CHAMPIONSHIP AWARD COMMITTEE. The Championship Award Committee shall consist of three (3) members, at least one being a member of the Board of Directors:

- A. To consider each and every championship and make recommendations in regard thereto to the Board of Directors at the convention.
- B. To inquire particularly into and advise the Board of Directors concerning the financial advisability or inadvisability of awarding any championship on the terms offered by the bidders thereof, the committee hereby being invested with authority to require said bidders to furnish it with such financial information concerning any championship that it may deem convenient or proper for it to have.
- C. To consider and fix the date for the conduct of any championship, subject to the approval of the Board of Directors, in order to prevent conflicts with other events occurring on or about the same date or dates.
- D. To announce all championship dates in a reasonable time following the convention.
- E. To perform such other duties as shall be delegated to it from time to time by the Board of Directors.

Section 3. FINANCE COMMITTEE. The Finance Committee shall consist of three (3) members, at least one (1) member shall be of the Board of Directors.

- A.The Finance Committee shall, within two (2) weeks next following the first day of September in each year, audit and examine the accounts of the Treasurer and make its report to the Board of Directors prior to the annual meeting next ensuing said date, for the fiscal year ending on said first day of October.
- B.Said committee shall also at other times when requested by the Board thereon, make an examination of the accounts of the Treasurer, and report to the Board thereon, and may in such cases require the Treasurer to turn over to it all moneys, accounts, books, papers, vouchers and records appertaining to his office.
- C.To recommend to the Board of Directors penalties to be charged to clubs, guilds and individuals for non-payment of financial obligations.
- D.To cooperate with various committees on matters pertaining to the financial well being of the institute.
- E.To advise the Board of Directors with reference to the opening of new bank accounts or closing of old ones.
- F.To advise the Board of Directors with reference to the investment portfolio of the institute, the making of new investment, if any, and the disposition of surplus funds which may be in the hands of the Treasurer.
- G.To analyze the accounts receivable and recommend the final disposition of such accounts as may appear to be uncollectable.
- H.To prepare a budget of all items except salaries to be submitted to the Board of Directors for approval at the annual convention.
- I.In cases of dissolution, said committee will recommend disposition of the assets of the institute to the Board of Directors.

Section 4.TOURNAMENT COMMITTEE. The Tournament Committee shall consist of three (3) members, at least one (1) member being a member of the Board of Directors.

- A.The Tournament Committee shall have general supervision over all official championship tournaments of the institute and the chairman of the Tournament Committee shall appoint such sub-committees as weighing in, timing and referee committees, and such other sub-committees as are necessary to carry out all tournaments to the highest degree of efficiency possible.

B.To perform such duties as shall be delegated to it from time to time by the Board of Directors.

Section 5.LEGISLATIVE COMMITTEE. The Committee on Legislation shall consider and present in proper form for action all proposed amendments to the Charter, By-Laws and Rules. The Board of Directors, however, shall not be prevented from action upon any amendment of which legal notice has been given if the Committee fails to consider the same and report on it.

A. The Legislative Committee shall have the authority to propose amendments to the Constitution, By-Laws and Rules of the institute.

Section 6.MEMBERSHIP COMMITTEE. The Membership Committee shall propose and formulate plans for securing membership for the institute. Said committee shall screen and make necessary investigations and disposition of all applications before presenting applications to the Board of Directors.

Section 7.REGISTRATION COMMITTEE - DUTIES AND POWERS. The institute shall elect a Registration Committee, to which shall be referred all matters pertaining to the registration, certification and competition of the athletes. The duties and powers of such committee are as follows:

A.To govern and control and conduct of all meetings by members of the institute.

B.To receive, examine and decide upon all applications for registration, and pass upon all certifications of such.

C.To grant, withhold or withdraw sanctions for championship tournaments.

D.To impose penalties upon promoters of tournaments and upon participants who compete or exhibit at the same without sanction of the committee.

E.To pass upon the character of prizes offered at tournament meetings.

F.To furnish to the Secretary of the institute at every regularly scheduled meeting, a list of all registrations granted during the preceding period.

G.To pay over all monies received for registration fees and sanctions to the Treasurer of the institute on the first day of each month.

- H.To consider and determine questions that effect the amateur status of any contestant and in doing so may act upon any kind of evidence, direct, circumstantial or hearsay, and may receive and act upon affidavits and at its discretion may consider common report sufficient basis for suspension or disqualification.
- I.To suspend permanently any amateur athlete who neglects within thirty (30) days to answer to satisfaction of the committee questions touching his amateur status.
- J.To make, or have made, inquiry regarding any athlete whose amateur status is questioned, and all charges shall be entered with the chairman of the committee, who shall provide for an investigation by one or more members of the Committee. Pending investigation the athlete against whom charges are brought may be suspended. Suspicious circumstances, which are sufficient in the judgement of any member of the committee to make the status of any athlete a matter of reasonable doubt may be the basis of investigation in the absence of formal charges. The members or members to whom the investigation assigned shall immediately notify the athlete either in person or by registered letter, of the charges filed against him or set forth the circumstances which lead to a reasonable doubt and require an answer to the charges or a satisfactory explanation of the circumstances to be made at a time fixed in said notice. If the committee shall find the athlete guilty it shall inflict such punishment as it may deem just.

APPEALS The decisions of the Registration Committee shall be final in all cases, subject only to appeal to the Board of Directors of the American Jujitsu Institute. An appeal to the Board of Directors must be taken within five (5) days after notice of the rendition of the decision of the committee. Any person interested may appeal.

In all cases where notices are required to be sent to a registered athlete, it shall be sufficient to mail the same, addressed to him at the residence given in his application for registration, or, if he has filed with such Committee a written notice of change of residence, then such changed residence.

ARTICLE VIII

DUES AND EXPENSES

Section 1.Each active member shall annually pay to the Treasurer on or before the annual meeting, as annual dues for the ensuing year, a sum of TEN DOLLARS (\$10.00).

Section 2.The fiscal year of the American Jujitsu Institute shall close on the first Monday of October of each year, and the representative of each active club or guild on the Board of Directors to the Institute will be the number of organizations it remits for and certifies to be on its rolls as of the first Monday of October.

Section 3.Each delegate, alternate and guest attending the annual conventions of the institute shall pay a registration fee of TEN DOLLARS (\$10.00) for each convention. Such registration fee shall be paid to the institute and shall be applied on the expenses incurred in the holding the same.

Section 4.The receipts from dues and from all other sources shall be devoted to defraying the expenses of Championship tournaments, meetings and other necessary expenses of the institute.

ARTICLE IX

ELECTION OF OFFICERS

Section 1.The officers of the institute shall be a President, a Vice-President, a Secretary, a Treasurer and such other officers as the Board of Directors may direct.

Section 2.The officers of the institute shall be elected by a ballot, by a majority vote, at the annual meeting of the Board of Directors.

ARTICLE X

DUTIES OF OFFICERS

Section 1.The President must order meetings of the Board of Directors upon request of five (5) of the members thereof; shall preside at all meetings of said Board and of the institute, and generally shall perform such other duties as appertain to the office of President. He shall render a written report at each annual meeting. He shall, unless provided otherwise by resolution of the institute, appoint all committees and shall be ex-officio member thereof.

Section 2.The Vice-President shall assist the President in discharge of his duties and shall act for and in the place of the President at his request or

during his absence or disability in all matters.

Section 3. The Secretary shall accept such assignment of duties and responsibilities as are given him by the Board of Directors. He shall keep the records of the institute and the Board of Directors, conduct all official correspondence, issue notices of all meetings of the institute and said Board; keep a complete record of all tournaments and other events held under the auspices of the institute, be official custodian of all its official papers, records, and property, and perform such other duties as may be prescribed by the constitution and by-laws. He shall conduct the organization's necessary administration, when it is impractical and unnecessary for the Board of Directors to meet.

Section 4. The Treasurer shall receive all moneys of the institute, and keep an accurate and just thereof. The President and Treasurer will sign all documents. The Treasurer with the President's signature shall sign all checks, notes and drafts, when authorized by the Board of Directors, and pay all bills approved by the President and the Board of Directors, provided that necessary minor expenses which may necessarily be paid by any committee, may be turned in to the Treasurer as cash, if recorded in detail, duly attested by such committee and approved by the Board.

A. He shall, whenever required by the Board or its Finance Committee, submit and turn over to said Board or Committee all moneys, accounts, books, papers, vouchers and records appertaining to his office, and shall turn the same over to his successor when elected.

B. He shall be bonded (at the expense of this institute) in a sum to be fixed by the Board of Directors at not less than ONE THOUSAND DOLLARS (\$1,000.00).

ARTICLE XI

MEETINGS OF THE INSTITUTE

Section 1. Unless otherwise determined by the Board of Directors the annual meeting of the institute shall be held at 1:00 o'clock P.M. on the first Monday of October of each year in a place to be designed by a majority of the members of the Board of Directors voting. Not less than twenty (20) days notice of such meeting shall be given.

Section 2.Special meetings of the institute may be called by a two-thirds (2/3rds) vote of the Board of Directors, or upon written request of at least one-quarter of all the members of the institute. Not less than ten (10) days notice thereof shall be given, such notice to contain the date and a statement of location of such meeting and the object thereof.

Section 3.Fifteen (15) days notice of every meeting of this institute shall be mailed by the Secretary at the time fixed by this article to the delegate of every club or guild, and every such member shall promptly notify the Secretary of this institute of any change in office or address, and a notice mailed by the Secretary of this institute to the address last given by such member shall be deemed a full compliance on his part with the requirement of this constitution and of the By-Laws hereunder, as to sending such notices.

Section 4.At all meetings of the institute a quorum shall consist of representatives from fifty per cent (50%) of the Active Members of the institute.

Section 5.No matter may be discussed at the annual meeting of the institute unless it has been referred to and acted upon by the appropriate committee except by two-thirds (2/3rds) consent of the members voting.

Section 6.At all meetings of the institute the following shall be the order of business:

- 1.Roll call of delegates.
- 2.Reading of the minutes.
- 3.Treasurer's Report.
- 4.Reports of the Committees.
- 5.Unfinished business.
- 6.Resolutions, Orders and General Business.
- 7.Election to fill vacancies.
- 8.Election of Board of Directors (if annual meeting).
- 9.New Business.
- 10.Adjournment.

Section 7.In the interval between two annual meetings of the institute, and action that might be lawfully taken at a special meeting, provided, that where the charter and by-laws require a majority vote, the vote so taken must, to be effective, be a majority of all members of the institute voting and where this constitution requires a two-thirds (2/3rds) vote, the vote so taken must to be effective, be a two-thirds (2/3rds) vote of all members of this institute voting.

ARTICLE XII

PROCEEDINGS OF THE BOARD OF DIRECTORS

Section 1. The annual meeting of the Board of Directors shall be convened immediately after the adjournment of the annual meeting of the institute.

Section 2. Special meetings shall be called by the President upon request of five (5) members of the Board, not less than fifteen (15) days notice being given by the Secretary to each member of the Board, of such meeting and the object thereof.

Section 3. At any meeting of the Board of Directors a quorum shall consist of one-half (1/2) of the members of said Board.

Section 4. No matter may be discussed at the annual meeting of the Board of Directors unless it has been referred to and acted upon by the appropriate committee, except by two-thirds (2/3rds) consent of the members voting.

Section 5. In the interval between two annual meetings of the Board of Directors any action that might be lawfully taken at a special meeting, provided, that where this Charter and By-Laws require a majority vote, the vote so taken must, to be effective, be a two-thirds (2/3rds) vote of all members of the Board voting.

Section 6. A meeting may be called at any time by the President after notice has been given to each member of the Board.

ARTICLE XIII

Section 1. All meetings of the institute and the Board of Directors shall be conducted in accordance with the rules of order as contained in Cushing's Manual of Parliamentary Practice, or Robert's Rules of order, except when they are in conflict with the constitution or by-laws of the institute, and in such case the constitution and by-laws of the institute shall prevail.

ARTICLE XIV

STANDARDS AND STANDARDS COMMITTEE

Section 1.To encourage, establish and graduate instructors in the art of jujitsu, necessitate the establishment of a set of standards of instructors, and for the promotion of students to the different the ranks. All promotions shall be made by the Standards Committee after all necessary requirements have been completed.

Section 2.Requirements for the promotion from White to Blue Belt shall be:

A.That the student shall know the ethics and fundamentals of jujitsu.

B.Student shall have the ability to learn and execute the required arts in an orderly manner.

C.Promotions from white to Blue Belt shall be to a student upon successfully passing required examinations after the student has completed thirty (30) hours of supervised instruction.

Section 3.Requirements for the promotion from Blue to Brown Belt shall be:

A.That student shall have ability to become an instructor, namely the ability to execute the arts he learns in such a manner that he will be an asset to his class and the organization. He shall also have the ability to impart his knowledge to other students, assisting his instructor in conducting the classes.

Section 4.Requirements for the promotion from Brown to Black Belt shall be:

A.Student shall have the character, personality and ability to impart his knowledge to the students and promote the principles, ethics and traditions of jujitsu.

B.He shall have a thorough knowledge of the arts in the different courses of jujitsu, namely, Yawara, Fusegi Jutsu, Nage No Kata, Shime No Kata, Kiai No Maki, Oku No Kata, and Shinin No Maki.

Section 5. Requirements for Instructor's Diploma:

A.Student shall be a holder of the Black Belt and shall have a general knowledge of anatomy, massage and resuscitation arts essential in conducting the classes.

ARTICLE XV

AMENDMENTS

Section 1. These By-Laws may be amended by a two-thirds (2/3rds) vote of the members voting at any meeting of the institute called for that purpose or at the annual meeting. All proposed amendments, except those proposed by the officers, Executive Committee or Legislation Committee, must be approved of by the Board of Directors and forwarded to the Secretary in sufficient time (ordinarily sixty (60) days to permit the Secretary to forward to each duly certified delegate twenty (20) days before the annual meeting.

Section 2. All amendments approved under this provision shall go into effect upon adoption.